

New: HRZ-Account for all Doctoral Candidates

Starting January 2026, all active doctoral candidates at Goethe University will be provided with an HRZ account, unless they already have one.

This change will particularly benefit doctoral candidates who...

- ...are not enrolled as students at the same time as pursuing their doctorate (students have a student account),
- ...are not employees of the university (employees have a regular or external employee account)
- ...but also those whose enrollment or contract ends before they have successfully completed their doctorate (see point 7 below)

The doctoral account gives you access to a range of services that will help you successfully complete your doctorate, such as:

- **worldwide access to the university library's online resources**, e.g. publications and e-books
- an official **university email address** that you can use for professional contacts and networking at international conferences, workshops, and other events, and through which you can then communicate with researchers from all over the world directly.
- borrow books from **local university libraries**
- the nextHessenbox **cloud storage service** for securely storing and sharing project content, research data, images, and documents
- access to the university's local **Wi-Fi**

NOT available are student benefits such as cafeteria and other student discounts.

In addition, there are plans to use the HisDOC doctoral management system for the **annual re-registration of doctoral candidates** in the future, for which you will need your HRZ account to log in. You will receive further information about this from our statistics department in good time before the re-registration process begins.

The most important information at a glance:

1. **If your postal address changes during your doctorate because you are moving within Germany or abroad, please notify the relevant dean's office.**
2. This is because if the automated check determines that you are eligible for an account, your account details will be sent securely and directly to your postal address by mail (HRZ login and HRZ email address as well as the password in two separate letters).
3. The doctoral account remains valid until the doctorate has been completed (successfully or discontinued).
4. If you officially interrupt your doctorate, the account remains valid.
5. If you have a valid student account, employee account, or external employee account, you will not receive another account.
6. If you are enrolled at the beginning of your doctorate, but deregister during the course of it, you will automatically receive a new HRZ account for doctoral candidates. To use the library's online or on-site services, you must apply for a new Goethe Card yourself:

goethecard@rz.uni-frankfurt.de. You cannot access e-mails sent to your student email address with this new account.

7. If you are employed during your doctorate but your contract ends before completion, your HRZ login details will remain valid until you complete your doctorate (“the account will be transferred”). This only applies retroactively if the contract ended within the past 12 months. By transferring the account, you will also be able to access your old emails. To use the library's services online or on site, you must apply for a new Goethe Card yourself: goethecard@rz.uni-frankfurt.de
8. If you currently have an external employee account, this must usually be renewed by the person responsible for you (e.g., secretary in your working group's office).
9. The creation of an HRZ account is subject to the account holder's compliance with the following terms of use:
 - a. Terms of Use of the HRZ: [Microsoft Word - E_IuK-Nutzungsordnung-2008\[1\].doc](#)
 - b. Terms of Use for the library system: [Benutzungsordnung Bibliothekssystem 20](#)

If you have any questions, please contact:

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